

MEETING MINUTES

Delaware Health Information Network
Data Access Review Committee Meeting
Monday, July 6, 2026
3:00 pm to 5:00 pm

Meeting Objectives:

- Review and vote on the following HCCD Data Requests:
 - LD#041 – New Jersey Hospital Association
 - LD#042 – Statewide Benefits Office

Attendance: See Attendance List at End of Minutes

Agenda Item	Time	Lead Presenter
1. Call to Order and Welcome Kathleen Matt called the meeting to order at 3:04 pm.	3:00 – 3:05	Committee Chair
2. Approval of April 2026 Minutes Kathy Matt presented minutes from February. Tim Gibbs motioned to approve the April minutes. The motion was seconded by Jan Lee. Meeting minutes were approved .	3:05 – 3:10	Committee Chair
3. LD#041 – New Jersey Hospital Association Janice Bourgault introduced the LD#041 application from Abate Mammo, New Jersey Hospital Association (NJHA). He requested a Standard Limited Data Set with eligibility, medical and pharmacy claims from 2021-2024 with all payers and an annual refresh. Abate Mammo shared the goal of this request is to identify health services provided to New Jersey residents by Delaware general acute care hospitals. The aggregated information will be used to learn about the healthcare needs of New Jersey patients seeking out-of-state services. Other arms of this study have analyzed healthcare services that New Jersey residents receive in other neighboring states. The summary statistics created from DHIN data will be for internal use of the New Jersey Hospital Association and de-identified summaries will only be shared publicly following DHIN's public distribution protocol and approval. Abate Mammo explained that the New Jersey Hospital Association has many years of experience storing and analyzing sensitive data. All data professionals who interact with sensitive data are certified to do so, and access is limited to the minimum necessary number of people. He also shared that the study will improve public health and affordability by helping the NJHA compare the quality of care in other states to services in care in New Jersey, with a particular focus on services provided to patients with chronic illnesses like diabetes and heart disease.	3:10 – 3:30	Abate Mammo

Tim Gibbs asked how NJHA will differentiate between New Jersey residents who received care at hospitals located in New Jersey which are owned by a Delaware corporation, from those located in Delaware. Abate Mammo responded that NJHA's application included provider identified information, which includes the location of the rendering provider. Tim Gibbs motioned for approval with conditions that clinical data is not included. Bernadette Inskeep seconded. LD#041 was approved.		
4. LD#042 – Statewide Benefits Office (State of DE) Janice Bourgault presented the application from the Statewide Benefits Office (State of DE). The application is a continuation of a previously approved request for their RAND project. This updated request is requesting 3 more years of data, from 2023 to 2025. Pending any comments from payers, this request will move forward via expedited review. Dan Elliot asked how the reports created from the data will be distributed by RAND, the Statewide Benefits Office analytic partner. Marissa Smith explained that they included distribution of the report on the RAND website in their previously approved application.	3:30-3:35	
1. Public Comment No public comments received.	3:35 – 3:40	Public
2. Next Steps and Adjourn The next HCCD meeting is scheduled for August 3rd, 2026. Jan Lee motioned to adjourn the meeting. The meeting was adjourned.	3:40-3:45	Committee Chair

Attendance:

Committee Member	Present	Absent
Kathleen Matt (Chair)	X	
Tanika Smith		X
Bernadette Inskeep	X	
Stephen Lawless	X	
Jan Lee	X	
Meredith Stewart-Tweedie	X	
Daniel Elliott	X	
Stephanie Hartos	X	
Timothy Gibbs	X	

Next Meeting: August 3rd, 2026 3PM- 5 PM