

MEETING MINUTES

Delaware Health Information Network
Data Access Review Committee Meeting
Monday, October 7th, 2024
3:00 pm to 4:30 pm

Meeting Objectives:

- Provide Clinical Data Scope Update
- Review and Vote on Updated Business Rules
- Review and Vote on the following HCCD Data Requests:
 - LD#30 – DHIN Clinical Trial Scoping

Attendance: See Attendance List at End of Minutes

Agenda Item	Time	Lead Presenter
1. Call to Order and Welcome Tanya Bernstein started with a roll call. Attendees are recorded at the end of the minutes. Jonathan Kaufmann called the meeting to order at 3:11 pm.	3:00 – 3:05	Jonathan Kaufmann
2. Welcome New Committee Member: Tanika Smith from Greater Philadelphia Coalition on Health Jonathan Kaufmann announced Tanika Smith joined the Committee. Tanika Smith will be replacing Jill Hutt on the Committee. Tanya Bernstein shared the onboarding process for the Data Access Review Committee.	3:05 – 3:10	Jonathan Kaufmann
3. Approval of May 2024 Minutes Tanya Bernstein led a review of the meeting minutes. Meredith Stewart-Tweedie moved for approval. Faith Rentz seconded. Meeting Minutes were approved .	3:10 – 3:15	Jonathan Kaufmann
4. Clinical Data Scope Update Jonathan Kaufmann shared the clinical data scope update with the Committee. The business roles have been updated to include clinical data review.	3:15 – 3:25	Jonathan Kaufmann
5. Review of Updated Business Rules Tanya Bernstein explained that the Data Access Review Committee business rules have been edited to include the expanded scope of reviewing clinical data. DHIN has	3:25 – 3:35	Tanya Bernstein

added verbatim what is in the regulation in Section 4.0. Any instance where HCCD was referenced previously was replaced with clinical and claims data. The minimum number of members on the Committee is 7 with a maximum of 11. DHIN added ACO administrator to the options for potential committee members where possible and that the Committee may ask for any information of assurances it determines are needed to review a request. Ms. Bernstein shared that the onboarding training will be edited to include clinical data review. Clinical data senders will be notified of applications that include clinical data requests similar to the HCCD data senders who are notified of claims data requests. Jan Lee asked if there was still reference to Statement 6 as it has been withdrawn by the DOJ. Scott Perkins responded that because Statement 6 is still in the regulations it needs to be included. Although there will be a request to change the regulation to remove the inclusion of Statement 6. Meredith Stewart-Tweedie asked for confirmation that there is no change in the number of committee members. Jan Lee moved for approval. Faith Rentz seconded. The Business Rules were approved.		
6. LD#30 – DHIN Clinical Trial Scoping Jonathan Kaufmann introduced Randy Farmer. Mr. Farmer explained the application was an amendment to the previously approved application that allowed a limited data set to identify where certain practices or health systems had patients with the criteria for clinical trials. This allowed for the best fit of patients for clinical trials, it did not identify the patients but shared the providers and practices who have these patients. DHIN then approaches those providers to see if they are interested in additional information on the clinical trials that are available. This	3:35 – 3:55	Randy Farmer

amendment was to add clinical data to this data request as a limited data set with the same use case. Jonathan Kaufmann shared that his organization asked about this application and confirmed this data will not be shared with pharmaceutical companies. Tanya Bernstein shared comments from Steve Lawless. Ms. Bernstein stated should patients be consenting ahead of time regarding use of their data that may be queried for this purpose and formerly assent to future use? Mr. Farmer confirmed that any reports generated are at the aggregated level of members in a practice and no PHI or PII is included. If a practice would like to engage with a patient who is qualified, then the physician would be doing that outreach and that is when disclosure would need to be included. Ms. Bernstein shared Mr. Lawless' second question about HIPAA queries and specifically for conditions that may have small groupings of individuals. Mr. Farmer responded that DHIN uses CMS' cell suppression policy preventing sharing of fewer than 11 values and will not provide any information where there are fewer than 11 individuals included in the scoping. Ms. Bernstein shared Mr. Lawless' question of whether ZIP Code would be shared at the provider or patient level. Mr. Farmer commented that most cases will be the provider level, but would be considered for instances where patient level is asked. PHI will not be shared and CMS cell suppression will apply for each ZIP Code. Bernie Inskeep motioned for approval. Faith Rentz seconded. LD#30 was approved.		
7. Public Comment No public comments.	3:55 – 4:10	Public

8. Next Steps and Adjourn The next HCCD meeting is scheduled for November 4 th , 2024. Jan Lee motioned to adjourn the meeting. Bernie Inskeep seconded the motion. The meeting was adjourned.	4:10 – 4:20	Jonathan Kaufmann
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Attendance:

<i>Committee Member</i>	Present	Absent
Tanika Smith		X
Bernadette Inskeep	X	
Jonathan Kaufmann (Chair)	X	
Stephen Lawless		X
Jan Lee	X	
Kathleen Matt		X
Troy McDaniel		X
Faith Rentz	X	
James Spellman		X
Meredith Stewart-Tweedie	X	
Mike Pellin		X

Next Meeting: November 4th, 2024, 3-5 pm