

Delaware Health Information Network
Executive Committee Meeting
March 25, 2021
3:00 p.m. – 4:30 p.m.

Virtual Meeting

Minutes

I. **Call to Order:** Randy Gaboriault called the meeting to order at 3:03 p.m.

II. **Maestro Presentation** [2021-03-25 Maestro Presentation](#)

III. **Approval of Minutes:** February 15, 2021 **ACTION ITEM**

Bill Kirk motioned for the approval of the February 15, 2021 minutes. Jonathan Kauffman seconded the motion. Minutes were approved unanimously.

IV. **Management Reports:**

FY21 Goals Summary:

Goals Completed/In-Progress:

- DHIN has currently met the Mirth Results replacement
- Two goals are currently in progress with no risk

Three Goals at Risk:

- An additional \$89K from HCCD
- Consent Registry Deployment
- One additional employee to achieve an ITIL certification

HITRUST Update:

All documents have been forwarded to HITRUST and we are currently awaiting their response. The date of certification will be effective December 31, 2020.

Customer Satisfaction:

DHIN's Customer Satisfaction scores are trending slightly downward since the PHR expansion. We are working to address the remaining issues for our end users and working toward a more user-friendly identity proofing solution and ready to move into production as a full mobile application.

V. **Financial Matters:**

Investment Opportunity: [DHIN - Investment Policy](#)

VI. Other Business:

Dr. Lee has been invited by HiMSS to speak on DHIN's experience with the public health PHR use case.

Two of the five statutes coming out of Sunset Review have been introduced:

- Gift of Life and use of clinical data for analytics.
- SB 88: An Act to Amend Title 16 of the Delaware Code Relating to the Delaware Health Information Network and the Protection and Use of Information.
- SB 87: An Act to Amend Title 16 Of the Delaware Code Relating to Anatomical Gifts and The Delaware Health Information Database.
- More information can be found for both Senate Bills at <https://legis.delaware.gov/>

The information Blocking Rule goes into effect April 5, 2021. All DHIN Data Sender agreements will need to be updated to ensure compliance.

DHIN has requested permission to carry over an additional five days of PTO from FY21 to FY22. The current policy allows for a maximum carry over of sixteen days. DHIN employees kept pace with an extraordinary workload during the pandemic and were not able to use their PTO as required. The five-day carry over would be for one time only from FY21 to FY22.

Bill Kirk motioned for the approval of the PTO carry over to FY22. Rich Heffron seconded the motion. DHIN's request to carry over five PTO days to FY22 have been unanimously approved for a one-time carryover.

VI. Next EXCOM Meeting: Virtual meeting on May 19, 2021

VII. Adjourn: Randy Gaboriault motioned to adjourn at 3:58 p.m. Bill Kirk seconded motion. Motion to adjourn was unanimously approved.

Attendance:

Executive Committee Present:

Randy Gaboriault
Rich Heffron
Jonathan Kaufmann
Bill Kirk
Stephen Lawless
Faith Rentz
Meredith Stewart-Tweedie

DHIN / Guest Present:

Jan Lee
Pam Arlotto, Maestro
Susan Irby, Maestro
Kevin Martin, Maestro
Ali Charowsky
Heidi Davies