

**Delaware Health Information Network
Executive Committee Meeting**

**Monday, August 14, 2020
9:30 a.m. – 11:00 a.m.**

ZOOM Meeting

Minutes

I. MAESTRO PRESENTATION: [Steering Committee Launch](#)

II. CALL TO ORDER:

Randy Gaboriault called the meeting to order at 2:45 p.m.

II. APPROVAL of June 6, 2020 MINUTES:

Bill Kirk motioned for the minutes to be accepted as presented on BoardEffect. Rich Heffron the motion. Minutes were approved unanimously.

III. MANAGEMENT REPORT:

IV. Finance Update:

Status of FY21 Goals:

Financial:

Generate at least \$275K in revenue from services related to the HCCD

Customer:

Develop and deploy a consent management tool in support of reporting and use of behavioral health and substance use disorder data

Internal Processes:

Complete the migration of results delivery to AWS and conversion from Mirth Results to insourced and DHIN-managed solution

Develop a new 5-year strategic plan for board approval at Apr 2021 BOD meeting

Process:

Achieve HITRUST Recertification

Develop a Dashboard with at Least Three Measures for each DHIN Service for Presentation at the July 2020 Board of Directors meeting

Learning & Growth:

70% of DHIN employees will progress to at least one additional ITIL certification

Commission an independent 3rd-party evaluation of DHIN's value and benefit

Impact of COVID-19 on Data Senders:

Hospitals are showing a decrease in volume with a drop of 26% in the last four months of FY20; showing an 8% loss in volumes across the year.

Labs are showing a decrease in volume with a drop of 38% in the last four months of FY20; showing a 13% loss in volumes across the year.

COVID Update:

New COVID Use Case for PHR:

DPH encountered an issue with the high volume of patient requests for written confirmation of negative test results. DPH has collaborated with DHIN on leveraging our Personal Health Record (PHR) enabling COVID-19 test results are available to patients in near-real-time. In addition, negative results can be printed and presented to employers to confirm results which will relieve DPH from a high volume of calls and letters.

New Use Cases will require some development which will include the removal of the 96-hour hold on COVID-19 results and developing clean visibility.

DHIN has received a favorable response from the State to use Coronavirus Relief Funds (CRF) to cover development costs. A dramatic growth in adoption; however, we are uncovering some issues that were not noted at a smaller scale and we will continue working through each one.

Know your COVID-19 Status:

[Know Your Covid-19 Status.pdf](#)

ONC Notice of Funding Opportunity: Strengthening the Technical Advancement & Readiness of Public Health via Health Information Exchange Program. This grant will be awarded to five HIE's - with each grant of up to \$500K. The application deadline is September 1, 2020 with notification of awards by September 30, 2020 and a two year performance period from October 2020 through September 2022.

Focus of the Grant:

1. Improve HIE infrastructure in ways that help Public Health to access, share, and use health information:

- Services that benefit Public Health registries
- Connectivity Services that benefit Public Health
- Data services that benefit Public Health

2. Support communities disproportionately impacted by COVID-19 (help Public Health understand and/or better respond to the impact)

Dr. Lee requested approval to apply for the grant - if we can come up with a good proposal. The grant will require a letter of support from DPH and we have begun to brainstorm any possible qualifying work; however, we need to be careful not to over-commit in an already full year.

Randy Gaboriault motioned for the approval of the ONC Funding Opportunity; James Collins seconded the motion. Motion to apply for ONC Funding Opportunity was unanimously approved.

- V. **Public Comment:** None
- VI. **Next EC Meeting:** September 21, 2020
- VII. **Adjourn:** Meeting adjourned at 10:50

Attendance

Executive Committee Virtual Attendance:

James Collins
Randy Gaboriault
Rich Heffron
Jonathan Kaufmann
Bill Kirk
Stephen Lawless
Meredith Stewart-Tweedie

DHIN Present:

Jan Lee
Ali Charowsky
Mike Sims

Maestro Virtual Attendance:

Pam Arlotto
Heidi Davies
Susan Irby
Kevin Martin