

**Delaware Health Information Network
Executive Committee Meeting**

**Tuesday, May 5, 2020
10:30 a.m. – 11:00 a.m.**

ZOOM Meeting

Minutes

I. CALL TO ORDER:

Randy Gaboriault called the meeting to order at 10:28 a.m.

II. Management Reports:

Executive Committee: DHIN's Executive Committee met on May 5, 2020 to review proposed FY21 Goals recommended by DHIN Management.

1. Generate at least \$275K in revenue from services related to the HCCD
2. Complete the migration of Results Delivery to AWS and conversion from Mirth Results to insourced and DHIN-managed solution
3. Develop and deploy a consent management tool in support of reporting and allowable uses of BH and SUD data
4. Develop a new five-year strategic plan and present for BOD approval at April 2021 BOD meeting
5. 70% of DHIN employees will progress to at least one additional ITIL certification
7. Commission an independent third-party evaluation of DHIN's value and benefit to the Delaware healthcare ecosystem

Randy Gaboriault motioned for the approval of proposed FY21 Goals. Rich Heffron seconded the motion. DHINs FY21 Goals were unanimously approved.

III. Public Comment: None

IV. Next EC Meeting: June 2, 2020

V. Adjourn: Meeting adjourned at 10:54 a.m.

Executive Committee Virtual Attendance:

James Collins

Randy Gaboriault

Rich Heffron

Jonathan Kaufmann

Bill Kirk

Stephen Lawless

Meredith Stewart-Tweedie

DHIN Present:

Jan Lee

Ali Charowsky