

**Delaware Health Information Network
Executive Committee Meeting
April 24, 2019
1:30 p.m. – 2:00 p.m.**

*In-Person

Christiana Data Center
One Reads Way
New Castle, DE

Minutes

I. CALL TO ORDER

Randy Gaboriault called the meeting to order at 1:30 p.m.

II. APPROVAL of March 14, 2019 MINUTES

Bill Kirk motioned for the minutes to be accepted as presented. Steve Lawless seconded the motion. Minutes were approved unanimously.

III. Management Report

Dr. Lee presented the proposed FY20 Goals to the committee members. Areas highlighted below were requested by the committee to be added/clarified. Further discussion on the FY20 Goals will take place at the next Executive Committee Meeting and will then be voted on for approval before presenting to the Board of Directors.

Financial:

Develop a board-approved three-year sustainability and business plan for the HCCD

Customer:

Join a national network

Add a goal that addresses Public Visibility of the HCCD

Internal Processes:

HITRUST Recertification

Develop a dashboard with at least three measures for each DHIN service for presentation at the July 2012 Board of Directors meeting

Learning & Growth:

70% of DHIN managers will progress to ITIL Expert Level (or v4 equivalent by end of year

Formulate a 3-year Technology Roadmap that Addresses:

- Refresh of Current Technology
- Implementation of New Tools
- Adoption of ONC Interoperability Standards
- Includes Cost Estimates

The Executive Committee also discussed goals around the adoption of DHIN's services and agreed that the first step is to build a dashboard that gives visibility into the adoption of each service. Going forward, the Committee will decide if goals will be set around the growing adoption of any of DHIN's services.

The Executive Committee also agreed that there are projects that DHIN will do and will measure, but that do not rise to the level of goals to drive our incentive plan.

In addition, Dr. Lee presented the attached HCCD fee schedule which was unanimously approved by the committee.

IV. NEXT EXECUTIVE COMMITTEE MEETING

The next Executive Committee Meeting will be held on June 19, 2019 at Christiana Data Center.

V. Other Business:

VI. Adjourn:

Attendance:

Executive Committee Present:

Randy Gaboriault
Rich Heffron
Jonathan Kauffmann
Bill Kirk
Stephen Lawless
Meredith Stewart-Tweedie

DHIN Present:

Jan Lee
Ali Charowsky

Executive Committee Phone:

James Collins

CCD Fee Schedule – FY19-FY20

	Commercial Entity	Grant-Funded Researchers and In-State Non-Profits	DHIN Data Partner
Application Fee			
For data extract -- includes 1 hour of pre-application consultation	\$400	\$300	\$200
For custom report -- includes 3 hours of pre-application consultation	\$750	\$560	\$375
Additional consultation hourly rate	\$160	\$120	\$80
Annual Fees -- Low Complexity			
Single data extract for a single approved use	\$20,000	\$15,000	\$10,000
Single data extract with 3 quarterly updates	\$32,000	\$24,000	\$16,000
Single data extract; monthly updates, and single user Tableau license for remote access via a URL	\$41,600	\$31,200	\$20,800
Annual Fees -- Moderate Complexity -- 20% surcharge			
Single data extract for a single approved use	\$24,000	\$18,000	\$12,000
Single data extract with 3 quarterly updates	\$38,400	\$28,800	\$19,200
Single data extract; monthly updates, and single user Tableau license for remote access via a URL	\$49,920	\$37,440	\$24,960
Annual Fees -- High Complexity -- 50% surcharge			
Single data extract for a single approved use	\$30,000	\$22,500	\$15,000
Single data extract with 3 quarterly updates	\$48,000	\$36,000	\$24,000
Single data extract; monthly updates, and single user Tableau license for remote access via a URL	\$64,400	\$46,800	\$31,200

Fee structure will be re-evaluated annually based on actual experience

Request Fulfillment Complexity Assessment Matrix

The highest tier with three or more criteria met determines overall complexity			
	1st Tier Complexity - Less Complex	2nd Tier Complexity - Average Complexity may include any items from 1st Tier also.	3rd Tier Complexity - More Complex; may include any items from 1st and 2nd Tier also
Resources (internal assessment)	DHIN only	DHIN Primary, MedicaSoft minimal assistance	DHIN Primary, MedicaSoft significant assistance
Consult Services	1 consult pre-application, 1 pre-fulfillment consult, 1 post fulfillment consult	Add 2 fulfillment consults to Tier 1	Consult Services to include Vendor participation
Customer Supplied files to be integrated	customer supplied lists to be used as a filter	Customer supplied lists/crosswalks to be integrated into the output	Person list to be matched
Element Choice and Manipulation			
Filters	Primary diagnoses, principle cpt, zip codes, visit type, facility type, gender, - standard data code sets from the Data Submission Guide	Filters on derived/calculated values or code sets external to the Data Submission Guide such as RxNorm.	
Date range	1 -2yrs	2-3yrs	>3yrs
Data Enhancement	versioned	versioned	non-versioned, PCP Attribution, Episode of Care
Applied calculations or derived elements	Age Groups, aggregated elements	enhancements: race, ethnicity, language Length of Stay, age at time of event	
Groupers			
	Person grouper (hash),	geocode	episode, DRG, Waste Calculator, Risk Adjustment, Subscriber Family groups, PCP Attribution

Data Risk			
Data classification	De-identified data, person, provider, and payer	Provider NPI, Limited data set	Identified person, provider or payer data
Size of zipped/compressed file	up to 6G	6-12G	>12G
Standard file management	summary of data (file stats)	summary of data (file stats)	summary of data (file stats)
Output /format of Deliverable			
	Customer shares their data assessment work with DHIN	Customer shares their data assessment work with DHIN	Customer does not share their data assessment results with DHIN
	non-recurring	recurring	member eligibility data
	data only	Data extracts or Reports	
	Separate files for each for Pharmacy, Medical and Provider data	combined files among Pharmacy, Medical and Provider data	